

Orientation Checklist

- Adult Ed Registration (one for each adult registering)
- Emergency Card
- Permission to Publish
- Introductory Questionnaire
- School District Waiver
- Immunization Record(2 pages)
- Parent Contract
- Field Trip Waivers (2 pages)
- Adult Student Data and Medical Authorization
- Disability Accommodations – if applicable (2 pages)
- Proof of Fingerprinting

Also included in your packet for reference:

- 2011-2012 SCPENS Calendar
- Fee Schedule
- Immunization Requirements

Handbook – Includes Philosophy, Sickness Policy, Snack Guidelines, Membership Policies, Grievance Procedures, SCPENS By-laws

School contact information

Classroom Number	420-0739
Voicemail	425-4495 (membership info)
Website	SCPENS.org