

Santa Cruz City Schools
Permission to Publish

Dear Parents/Guardians;

As part of your son's/daughter's education program, (s)he will have the opportunity to publish documents and projects on the World Wide Web. These documents might include a personal homepage, a story or poem, a graphic, a science or research project, a group photograph from an activity or club, or a collaborative project with other students locally or internationally. Individuals with Internet access around the world will be able to view and possibly respond to your child's work by electronic mail. We think this is an exciting and enriching opportunity for our students.

We will publish these documents only with your written permission. Please consider the following options and initial next to the options you will permit. Then sign and return this form to your child's teacher. To see examples of work that is already published on the World Wide Web, ask your child's teacher. Thank you for your cooperation.

Santa Cruz City Schools Guidelines:

- ❖ Published documents may not include a child's phone number, street address or box number, or names of other family members;
- ❖ Documents may not include any information which indicates the physical location of a student at a given time other than attendance at a particular school or participation in school activities;
- ❖ Documents may not contain objectionable material or point directly or indirectly to objectionable material;
- ❖ Documents must conform to school board policies and established school guidelines;
- ❖ No student Last Names may be used on any web page.

Additionally, documents must be edited and approved by a referring teacher and/or Education Technology Site Liaison before publication.

Parent Guardian Permission:

I grant *Santa Cruz Parent Education Nursery School* and/or *Santa Cruz Adult School*, permission to publish documents or photographs on the World Wide Web or in local newspapers as described above, including the following (**initial all that apply**):

_____ **First Name of Parent and/or Child**

_____ **Identifiable Photograph**

_____ **Group or Unidentifiable Photograph**

_____ **I do not grant *SCPENS* or *Santa Cruz Adult School* permission to publish documents as described above.**

PRINT CHILD and PARENTS NAMES _____

List any siblings that may be photographed at school _____

Parent/Guardian signature: _____

Date: _____

This permission form will be in effect for the duration of your child's enrollment in the Santa Cruz City School District. If at any time you wish to change this, you may contact the principal of the school your child attends to complete a new form.